



Parkbury & Dunn

Legal Documents

Effective Date: February 2, 2025

Welcome to Parkbury & Dunn. By using our website and services, you acknowledge and agree to the following terms, policies, and disclaimers. Please read these documents carefully as they contain important information about your rights and obligations.

Legal Disclaimer

Effective Date: February 2, 2025

Parkbury & Dunn ("Company," "we," "our," or "us") provides professional publishing support services. By using our website and services, you acknowledge and agree to the following disclaimers.

1. No Guarantee of Sales or Bestseller Status

Parkbury & Dunn provides professional publishing support services. We do not guarantee:

- Book sales
- Media coverage
- Financial success
- Literary agent acquisition
- Traditional publishing contracts

Publishing success depends on numerous factors outside our control, including market conditions, reader demand, pricing, competition, author platform, and marketing efforts. Any references to potential results are illustrative only and not guarantees.

2. No Legal or Financial Advice

We are not attorneys, accountants, or financial advisors. Any information provided regarding copyright, ISBN, taxes, business structure, royalties, or intellectual property is for informational purposes only and should not be considered legal or financial advice. Authors are responsible for consulting licensed professionals regarding their specific circumstances.

3. Author Responsibility for Content

You retain full responsibility for:

- The accuracy of your manuscript
- Legal compliance of your content
- Copyright permissions
- Trademark usage
- Defamation risk
- Plagiarism

Parkbury & Dunn does not independently verify factual claims within your manuscript. You confirm that you own or have legal rights to all submitted content.

4. Platform Policies

We assist with publishing on platforms such as Amazon KDP, IngramSpark, and ACX. We are not affiliated with these companies and cannot guarantee approval. Platform decisions, account suspensions, distribution limitations, or content removals are outside our control.

5. Timeline Disclaimer

Estimated timelines are projections only. Delays may occur due to author revisions, platform processing times, third-party service providers, or technical issues. We are not liable for delays beyond our direct control.

6. Results Disclaimer (Marketing Services)

We do not guarantee specific ROI, sales numbers, or ad performance outcomes. Ad performance depends on market behavior and budget allocation.

7. Limitation of Liability

To the fullest extent permitted by law, Parkbury & Dunn shall not be liable for lost profits, indirect damages, consequential damages, reputation damage, or platform account termination.

Privacy Policy

Effective Date: February 2, 2025

Parkbury & Dunn respects your privacy and is committed to protecting your personal information.

1. Information We Collect

We may collect:

- Name
- Email address
- Phone number
- Mailing address
- Manuscript files
- Payment information (processed via secure third-party providers)
- Website usage data (cookies, analytics)

2. How We Use Your Information

We use your information to:

- Provide publishing services
- Respond to inquiries
- Process payments
- Send project updates
- Improve our website
- Send optional marketing emails (if opted in)

We do not sell your personal data.

3. Payment Processing

All payments are processed through secure third-party providers. We do not store full credit card details on our servers.

4. Data Security

We implement reasonable security measures to protect your data. However, no online transmission is 100% secure.

5. Manuscript Confidentiality

Your manuscript remains your intellectual property. We treat all submitted materials as confidential and only share them with trusted contractors working on your project under confidentiality obligations.

6. Your Rights

You may request:

- Access to your data
- Correction of inaccuracies
- Deletion of personal information

Contact: ALPSTUDIO LLC@gmail.com

7. Third-Party Links

We are not responsible for privacy practices of external websites linked from our site.

8. Changes to This Policy

We may update this policy periodically. Continued use of the website constitutes acceptance of changes.

Terms of Service

Effective Date: February 2, 2025

By using Parkbury & Dunn services, you agree to the following terms:

1. Services Provided

Parkbury & Dunn provides self-publishing support services including:

- Editing
- Formatting
- Cover design
- Publishing setup
- Distribution assistance
- Marketing support

We are not a traditional publishing house. We do not acquire rights to your work.

2. Ownership & Rights

You retain:

- 100% copyright
- 100% ownership
- 100% royalties

We claim no ownership interest in your manuscript.

3. Word Count Limits

All packages include up to 40,000 words. Additional words are billed at \$600 per 10,000 words (or part thereof). Failure to disclose accurate word count may result in invoice adjustment.

4. Revisions

Revision rounds are defined per package. Revisions must be:

- Consolidated
- Submitted within agreed timeframes
- Within scope of original project

Major rewrites may require additional fees.

5. Payment Terms

- 20% deposit required to begin work
- Remaining balance due before final files or publishing upload
- Payments are non-refundable once work begins

By submitting payment, you agree to these terms.

6. NO Refund Policy

Due to the allocation of professional resources, contractor payments, and creative labor, all payments are final. No refunds or chargebacks are permitted once project work has commenced.

7. Client Responsibilities

You agree to:

- Provide accurate manuscript files
- Respond in a timely manner
- Approve materials promptly
- Ensure you own rights to all content

8. Termination

We reserve the right to terminate service if:

- Client engages in abusive behavior
- Illegal content is submitted
- Payments are disputed or reversed

In such cases, no refund will be issued.

9. Independent Contractors

Editors, designers, and narrators may be independent contractors under confidentiality agreements.

10. Governing Law

These terms shall be governed by the laws of the State of New Jersey, United States, without regard to its conflict of law principles.

11. Dispute Resolution

Any disputes shall first be attempted to be resolved through good-faith negotiation. If unresolved, disputes shall be handled through binding arbitration in New Jersey.

For questions about these legal documents, please contact us at ALPSTUDIO LLC@gmail.com or +1 (646) 450-6465.